

Pursuant to the authority vested in the State Hospital Review and Planning Council and the Commissioner of Health by sections 2800, 2803, 3612 and 4010 of the Public Health Law, a new section 400.10 of Part 400 of Title 10 (Health) of the Official Compilation of Codes, Rules and Regulations of the State of New York is hereby added, and a new subdivision (f) is added to section 763.11, a new subdivision (o) is added to section 766.9 and a new subdivision (n) is added to section 793.1, to be effective upon filing with the Secretary of State to read as follows:

The table of contents for Part 400 is amended to read as follows:

PART 400

ALL FACILITIES--GENERAL REQUIREMENTS

(Statutory authority: Public Health Law, Sections 2800, 2803)

Sec.

400.1 Title and applicability

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400.10 [RESERVED] Health Provider Network Access and Reporting Requirements

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A new section 400.10 is added to read as follows:

Section 400.10 Health Provider Network Access and Reporting Requirements

All facilities shall obtain from the Department's Health Provider Network (HPN) HPN accounts and ensure that sufficient, knowledgeable staff will be available to maintain and keep current such accounts. Twenty-four hour, seven day a week contacts,

or contacts available consistent with the facility's hours of operation, for emergency communication and alerts must be designated by each facility in the HPN Communication Directory. A policy defining the facility's twenty-four hour, seven day a week coverage, or coverage consistent with the facility's hours of operation shall be created and reviewed no less than annually. Maintenance of each facility's HPN accounts shall consist of, but not be limited to, the following:

- (a) sufficient designation of the facility's HPN coordinator(s) to allow for HPN individual user application;
- (b) designation by the facility of sufficient staff users of the HPN accounts to ensure rapid response to requests for information by the State and/or local Department of Health;
- (c) adherence to the requirements of the HPN user contract; and;
- (d) current and complete updates of the Communications Directory reflecting changes that include, but are not limited to, general information and personnel role changes as soon as they occur, and at a minimum, on a monthly basis.

A new subdivision (f) is added to Section 763.11 to read as follows:

(f) Health Provider Network Access and Reporting Requirements. All agencies shall obtain from the Department's Health Provider Network (HPN), HPN accounts and ensure that sufficient, knowledgeable staff will be available to maintain and keep current such accounts. Twenty-four hour, seven-day a week contacts, or contacts available consistent with the agency's hours of operation, for emergency communication and alerts, must be designated by each agency in the HPN Communication Directory. A

policy defining the agency's twenty-four hour, seven-day a week coverage, or coverage consistent with the agency's hours of operation, shall be created and reviewed no less than annually. Maintenance of each agency's HPN accounts shall consist of, but not be limited to, the following:

- (1) sufficient designation of the facility's HPN coordinator(s) to allow for HPN individual user application;
- (2) designation by the agency of sufficient staff users of the HPN accounts to ensure rapid response to requests for information by the State and/or local Department of Health;
- (3) adherence to the requirements of the HPN user contract; and
- (4) current and complete updates of the Communications Directory reflecting changes that include, but are not limited to, general information and personnel role changes as soon as they occur, and at a minimum, on a monthly basis.

A new subdivision (o) is added to Section 766.9 to read as follows:

(o) Health Provider Network Access and Reporting Requirements. All agencies shall obtain from the Department's Health Provider Network (HPN), HPN accounts and ensure that sufficient, knowledgeable staff will be available to maintain and keep current such accounts. Twenty-four hour, seven-day a week contacts, or contacts available consistent with the agency's hours of operation, for emergency communication and alerts, must be designated by each agency in the HPN Communication Directory. A policy defining the agency's twenty-four hour, seven-day a week coverage, or coverage consistent with the agency's hours of operation, shall be created and reviewed no less

than annually. Maintenance of each agency's HPN accounts shall consist of, but not be limited to, the following:

(1) sufficient designation of the agency's HPN coordinator(s) to allow for HPN individual user application;

(2) designation by the agency of sufficient staff users of the HPN accounts to ensure rapid response to requests for information by the State and/or local Department of Health;

(3) adherence to the requirements of the HPN user contract; and

(4) current and complete updates of the Communications Directory reflecting changes that include, but are not limited to, general information and personnel role changes as soon as they occur, and at a minimum, on a monthly basis.

A new subdivision (n) is added to Section 793.1 to read as follows:

(n) Health Provider Network Access Reporting Requirements. All hospices shall obtain from the Department's Health Provider Network (HPN), HPN accounts and ensure that sufficient, knowledgeable staff will be available to maintain and keep current such accounts. Twenty-four hour, seven-day a week contacts, or contacts available consistent with the hospice's hours of operation, for emergency communication and alerts, must be designated by each agency in the HPN Communication Directory. A policy defining the hospice's twenty-four hour, seven-day a week coverage, or coverage consistent with the hospice's hours of operation, shall be created and reviewed no less than annually.

Maintenance of each hospice's HPN accounts shall consist of, but not be limited to, the following:

(1) sufficient designation of the hospice's HPN coordinator(s) to allow for HPN individual user application;

(2) designation by the hospice of sufficient staff users of the HPN accounts to ensure rapid response to requests for information by the State and/or local Department of Health;

(3) adherence to the requirements of the HPN user contract; and

(4) current and complete updates of the Communications Directory reflecting changes that include, but are not limited to, general information and personnel role changes as soon as they occur, and at a minimum, on a monthly basis.